

**BOARD OF SELECTMEN
MEETING MINUTES
May 13, 2019**

Members Present: Selectman Bennett, Selectman Murphy, Selectman Guthrie

AA to Board of Selectmen: S. Theriault

Visitors: T. Lovell, S. Ungerer, R. DeBerardinis (Eagle Tribune), D. Anthony, H. Steadman, Chief Beaudoin, Chief Carrier, Mr. and Mrs. Silva, Mr. and Mrs. Skafos, K. Hotaling, N. Reardon, E. Reschberger, Mr. and Mrs. Cote, K. Richards, M. Fleming, J. Grimm, Mr. and Mrs. Caverly, J. Wilkinson, P. Steriti, L. Campos, A. Le, T. Hong, B. Ebner, C. Kowalski, P. Carideo, J. Kiesling, M. Messner, K. Schumacher, S. Petersen, L. Sarapas, R. Krol, V. Shelley, N. Gallo, C. Fernandes, Mr. and Mrs. Haseltine, and M. Gillette (based on sign in papers).

Public Announcements

- The Town Clerk-Tax Collector's office will be closed on Wednesday, May 15, 2019. The staff will be attending the Seacoast Region NH City and Town Clerk's Spring Workshop.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm.

Visitors Comment

Communication Committee Proposal- M. Gillette

Mr. Gillette stated that the purpose of a Communications Committee is to improve and strengthen communications and engagement within our community. The proposal he was presenting outlines the objectives, tools, and activities to help them achieve that purpose.

He suggested that some of the responsibilities could be Website design and functionality, Social Media Accounts, Email Lists/newsletters and best practice training for other committee/administration who also use these tools. The current website used by the Town of Hampstead does not meet ADA requirements, is not mobile friendly, and has numerous usability issues and broken links according to Mr. Gillette. S. Theriault responded that the website is in the process of converting to a newer format that should be ADA compliant and hopefully correct any issues. She noted that she does not actively review all of the department web pages other than the administration one. The departments are asked to review their pages and check their links. There are some that have the ability to go in and make any changes and others that need to let S. Theriault know of any issues to correct.

There was a comment made that there could be one general community calendar whereas the one on the website is just for upcoming meetings. There is also a recreation calendar that is maintained by the Recreation Commission. S. Theriault was asked if she could work with Mr. Gillette and she noted that they have already discussed some things. There was discussion about the amount of time that this may take for people that want to join such a committee. Mr. Gillette replied with the right backgrounds, they should be able to get moving and maybe 2 hours a week commitment. The bulk of time would be the research up front about what there is etc.

Selectman Guthrie motioned that S. Theriault advertise for such a committee and have any interested resident reach out to the Selectmen's Office and hope that there is enough to sit a committee.

Selectman Murphy seconded the motion.

Selectman Murphy asked Mr. Gillette about the content of the website and that there needs to be a process of approval that would need to go through the committee or ultimately the Board of Selectmen. Mr. Gillette stated that he would work with the office and it would be Officially Town Approved information". The Selectmen thought a 3-5 member committee would work best.

The motion passed 3-0. Chairman Bennett stated that he was in favor of getting more information out to the residents/voters.

It was announced that if anyone is interested in being on such a committee to submit a letter of interest and history to S. Theriault in the Selectmen's Office. The Selectmen thanked him for his time

Hadley Road Parking Lot- C. Cote

Mr. Cote presented the Selectmen with concerns regarding a "proposed" parking lot at the end of Hadley Road. He explained that there is a plan before the Planning Board to extend Hadley Road to add new homes and in the process. The Conservation Commission is interested in having a parking lot built at the conservation trail at the end of Hadley Road. He went on to explain that he has been a resident for over 20 years and his property is map 16 lot 26. He stated that the residents have concerns with a parking lot being placed in a residential area at the end of a road and that it invites trouble. Safety and town liability are the issues that the residents have. He noted that there are currently 8 other locations to access the same trail system with 2 in their neighborhood. He presented some map data and overlays to show the trail system and the location of the proposed development and parking lot. He went on to state that the parking lot is a 40 x 102 foot parking lot with a 150 foot driveway that turns at a 90 degree elbow (angle). There is no line of sight for the parking lot and this would make it difficult for the police department to patrol. He reported that they have visited other areas where people can access the trails along with visiting the one on Plaistow. A lot of them are on main roads and they found illegal dumping along with bottles, cans signs of drug and sexual use at the locations. He noted the neighbors' concerns that this was happening in highly visible parking lots and the one being proposed is at the end of a street not visible.

When they spoke to Chief Beaudoin they stated that he had concerns about the location. He then went on to ask the Selectmen to reject the proposal.

Chairman Bennett noted that at this time there is nothing before the Board of Selectmen asking for a parking lot to be built there. Selectman Murphy stated that the plan for the subdivision was just accepted by the Planning Board. Mr. Cote responded that he understood that but he and the other residents wanted to get there concerns out and make the presentation. He also noted that there is currently a petition going around showing that people are against the parking lot. He asked if the Selectmen wanted the petition. S. Theriault told him to hold onto it until it is before the Selectmen, or if they wanted she would just file it. They noted that they currently had 56 signatures.

Selectman Guthrie spoke to C. Cote and stated that he has spoken to Mr. Cote regarding his concern and it is not before the Board of Selectmen now, but if the Chief of Police is opposed to the parking lot, then Selectman Guthrie would vote against it. He also noted that no matter where a parking lot is there are problems. It was noted that the Planning Board would be asking for the input of the Chief along with other departments.

Chairman Bennett asked if there were currently issues with trash along the roads where people are currently parking to use the trails. Mr. Cote responded that there was some.

Selectman thanked him for his presentation and work and will take it under advisement at this time.

Tim Lovell, Chairman of the Conservation Commission asked to respond to some of the concerns/comments made during the presentation. He began with how they came to want a parking lot in this area. He noted that they looked at all the large cul de sacs along with some other spots that were offered but there weren't good with such things as wetlands and it would be costly to build. There focus was to get cars off the cul de sacs (for parking). He also stated that they host winter events and it is a concern with people parking along the roads. The committee reviewed all the information and most decided to move forward with this location especially where it is the center for a lot of activity at the trails. Mr. Lovell noted that there have been a lot of changes over the years on that trail system and the maps used by Mr. Cote are old ones. The updated maps will be available soon.

He also went on to explain that they were offered a parking lot at the end of Hadley Road with the proposed development. He would envision that trees would be taken down which will make the parking lot more visible to the residents in the area. He expects that the hours would be posted closed from dusk to dawn, which is the same as the West Road parking areas. It was noted that you can't stop beer cans, people can find them anywhere in town, not just in a parking area.

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Mr. Lovell read a note from David Treat, a 15 year member of the Conservation Commission. In the letter he stated that to the best of his memory that there was only one known vandalism issue on any of the trails and that was signs that were spray painted, noticed right away and corrected the next day. There was another one with a TV being dumped and that was also gone the day after it was discovered.

Selectman Guthrie spoke to Mr. Lovell and stated that he talked with him recently and told Mr. Lovell at that time that he would put a lot of weight into what Chief Beaudoin says about the parking lot. Mr. Lovell announced that the Conservation Commission was also doing a petition and as of today they had 68 residents sign it along with 45 nonresidents that use the trails.

Leigh Campos asked Mr. Lovell if that was enough of a reason to put in a road. Mr. Lovell responded that was not his decision to make but the Planning Board. She asked again for him as a private citizen and he responded that if it is built correctly. Selectman Murphy stated that there were two ways to reclassify the road from a class VI to a class V and that was by the Board of Selectmen or by town meeting vote.

B. Ebner of Collins Drive spoke as a member of the Conservation Commission and as a resident of the area. He stated that there have been a lot of negative comments on the parking lot. He stated that this past Saturday the trails lots were full with families enjoying a day out on the trails exploring the work by the Conservation Commission. He pointed out that this is who uses the trails- families and that this proposed parking lot is right for the people in town and that there is more positives to having it than there is negative.

S. Ungerer of Hastings Drive stated that he has lived in town for 12 years and is a member of the Conservation Commission. He stated that he also looked around for places similar to this proposal. He found one in Georgetown Massachusetts and he reached out to the Police Chief. The parking lot is at the end of a residential street with a lot at the end that can hold 12 cars and is almost seen from the nearest house lot. The Chief there has been on the force for 30+ years and has had no major crimes there most issues they have are illegal ATV use. There was a suggestion to have increased signage about littering and dumping, which they have in Georgetown, and the Chief things that plus the neighbors have been a deterrent.

J. Kiesling- 31 Pentucket Drive- Stated that he doesn't see more than 4 or 5 cars in the area and wondered what the parking crisis was all of a sudden.

C. Kowalski- Pentucket Drive- He stated that he is just off Hadley Road and there has already been vandalism where their mailboxes were smashed a couple of times in the last 2 years. He stated that the parking lot out of the way will bring an opportunity for kids to do things.

E. Caverly- one of the owners of the property at the end of Hadley Road stated that she grew up in that house and in that area. The houses that are being proposed will be able to see the parking lot. She stated that people go up and down the street and she had her kids in the yard recently when a bunch of bicyclists that parked down the street came flying by the house. She felt that if there was a parking lot, it would be safer.

P. Sterti- Pentucket Drive- stated that he was opposed to the parking lot and that it would bring a lot of shady activity. He pointed out that using the excuse that it makes an easier access for emergency vehicles won't help because they are able to get into the woods now.

Mr. Schumaker-50 Collins stated that it is not the homeowners' responsibility to monitor what goes on at the parking lot.

Chairman Bennett closed down the discussion.

Department Heads

Police Department- Chief Beaudoin

Chief Beaudoin informed the Selectmen that there would be a "Color Run" sponsored by the PTSA (Parent, Teacher, Student, Association) at the Middle School on June 1st. He expects that about 1/3 of Route 121 will be blocked off but cars can get by on both sides. He also stated that they will be shutting Kent Farm Road down for about an hour for the race to go and over to James Drive. He also stated that the Congregational Church will be having their annual strawberry festival during the same time frame.

Chief Beaudoin asked the Selectmen to allow him to re-open the shooting range at the transfer station. He explained that they are no longer allowed to use the Plaistow range. He expects that it would be used maybe 5 times a year with 14 officers that would be shooting. He would like to rebuild the site with funds from the Special Duty Account and expects that it could cost from \$8,000 to \$10,000. The Selectmen asked for a final estimate and a sketch of the plans.

New Business

RFP- Fire Department Battery Operated Hydraulic Tools

S. Theriault noted that there were 2 proposals received

1. Firematic Supply of Milford NH \$25,183.00
2. Industrial Protection (IPS) of Salem NH \$20,208.00

A motion was made by Chairman Bennett to forward the proposals to Chief Carrier for his recommendation. The motion was seconded by Selectman Murphy. The motion passed 3-0.

The Chief came back in later in the meeting and asked that the Selectmen award the contract to the low bidder, IPS at a cost of \$20,208.00.

Chairman Bennett motioned to award the RFP to IPS of Salem, NH at a cost of \$20,208.00. The motion was seconded by Selectman Murphy. The motion passed unanimously 3-0.

Water Committee Presentation- Lee Sarapas

Mr. Sarapas was present to give a summary update on the two reports recently released regarding the water issue in the Main Street area. The Hampstead Water Advocates released their findings, which they reviewed with NHDES and the Hampstead Area Water Company (HAWC) before it was released. The NHDES also released their report on the issues. They had both come to the same conclusion and that was that the wells in the north end of Main Street were hydrologically connected to the well at Kent Farm Road that had been recently installed and was pumping out between 64,000 and 157,000 gallons per day. Once there was discovered to be some correlation, the withdrawal was reduced and there were signs of recovery in the wells with issues. They were able to determine the connection based on the information received from the residents that were having issues and the pumping rates at the Kent Farm well fields. When the new well (#4) it was operating under a grandfathered law that allowed it to go right into pumping once installed. There is now a law that requires a pump test to determine any possible adverse effects before a permit is given. At this point there is no final determination of what a good rate will be to pump at the Kent Farm wells but that NHDES was working with all the parties involved.

Mr. Sarapas wanted to make sure that the Selectmen saw the comments by the NHDES in the report regarding changes that the town could make. So far some of those items have already been addressed such as the two 2019 articles (#4 and #22).

Item 1 - Subdivision Regulations (some done in 2019)

Item 2- Irrigation Ordinances

Item 3- Town Well permit program - (2019 Warrant Article)

Item 4- Well ordinances regarding water quality and water quantity - which is addressed in the 2019 article.

Item 5- long term growth management plan for the Town of Hampstead.

Mr. Sarapas noted that the Water Resource Committee will work on the long term goals, and he would like to see some legislative changes which he will work on with town representatives.

He stated that now they have the attention, they need to follow up on the process not only on the near term, but the long term and he wants to make sure that Hampstead continues to have a seat at the discussion table.

L. Sarapas asked the Selectmen about the proposal for the large groundwater permit at Angle Pond known as well #3. The test happened and from what he has heard, the final report should be coming

out soon. He has been in touch with Mr. Koff at NHDES and went over how the public hearing would work if requested after the final report is issued. He was told that the public can give comments, but that there was no question and answer session. He felt that it was important for the residents to be able to ask questions about the new well and he asked the Selectmen if he, as the Chairman of the Water Resource Committee could request a public hearing prior to the release of the report. This would involve the NHDES and HAWC and would allow residents to ask questions. He also reported that Sandown is now starting to question the process and how it affects their community so they should be part of it.

The Selectmen agreed to request a meeting and to include the public and Sandown.

Final Presentation of Wage/Salary and Job Classification Study- Gary Thornton

Mr. Thornton explained the process that he went through in his study. He advised that he conducted an external equity study, whereby he compared the Town employees with other town employees as well as the private sector. He conducted an internal study by looking at the unique characteristics and responsibilities of the job that were not reflected in the external market place. Benefits were also compared to other Towns and the benefits were found to be comparable. The Library did not complete the questionnaires but did provide the updated job descriptions. Mr. Thornton provided grade assignments for the Town employees, which included the library staff and a pro forma budget spreadsheet showing proposed monetary changes. The following positions were reclassified with new grade assignments based on external or internal equity- two Firefighter/EMTs, Clerk for the Town Clerk's office, Financial Administrator, B&G laborer, Highway Equipment Operator/Laborer, AA to the BOS and Planning Board Secretary. The decision remains with the Board to decide what it wants to do. The police were included in the wage portion of the study, which may help in future negotiations. The Police Chief and Lt. are not paid comparably to other towns. The Board may want to review these jobs as well as that of the Road Agent for further consideration for reclassification. Mr. Thornton explained that it is just as bad to pay someone too much as it is to be paid too little and gave the police as an example. Mr. Thornton created a matrix that added more grades. He referred to page 29

Selectman Guthrie explained that the Library did its own study and conducted its own analysis without the benefit of comparing their positions to that of the Town. Mr. Thornton said he reviewed the job descriptions and there was nothing that caused him any great concern. (The grade assignments for the Library, which was provided by Mr. Thornton did not show an increase in the grades from that which previously done by an outside consultant). He did indicate that a couple positions were graded generously.

Mr. Thornton explained that many Town employees are maxed out. Increases should be given based on performance and not automatically. Selectman Guthrie explained that these employees just get a COLA. Mr. Thornton said that the standard for COLA is between 2-2 ½ per cent. Sally Theriault stated that the COLAs average around 1% with the most recent one being 1.36%. If you calculate out the SSA COLA and the Town's averaged COLA for the last nine years, the Town is lagging behind by 5.8% when compared to the SSA COLA. Mr. Thornton based the pro forma spreadsheet on a 2% COLA. Selectman Guthrie expressed that he was uncomfortable with people at the maximum and no place to go. He believes that there is value in their longevity. Mr. Thornton said that the people on the max could be given a one-time incentive equal to a COLA but he does not recommend people who are above the max to continue to receive increases. A certain skill set is only worth so much. But Mr. Thornton did add that there is value, particularly in the public sector with historical knowledge. When asked Sally Theriault, said that the only flaw she sees in the current system is that when people reach the maximum, not all employees are being evaluated and end up getting the COLA anyway. Mr. Thornton said that those who are at the max need a performance review.

Mr. Thornton said that he is available to make recommendations at no cost. For instance, if the Town is having difficulty hiring police, he would provide the Town with data as to whether or not the wages are in line.

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Selectman Guthrie said that the Library is moving away from the Town and is evaluating the Library employees without considering internal equity. While the RSAs allow this there are significant differences in their grading system. Different people will view values differently than others. It is in the eye of the beholder.

The proforma spreadsheet that was provided by Mr. Thornton was reviewed. The COLA lists 2% because that is the minimum industry standard. The new rate matrix is also listed but that amount is already included in the operating budget. The only monetary change reflected on the proforma sheet is for the reclassification of positions.

Selectman Guthrie made a motion to accept the report and presentation by G. Thornton and to schedule a work session to discuss. Selectman Murphy seconded the motion. Vote: 3-0.

Library Memorandum of Understanding-

Library Trustee Chairperson, Natalie Gallo had a memorandum of understanding presented to the Selectmen for their review. She explained that they were looking to establish a cooperative agreement with the town and clearly define responsibilities. She noted that this was not new to Hampstead and is used in other communities. She noted that Library Director, Rosemary Krol did the research on other libraries and what they had in place. She noted that overall there is nothing new in the MOU and it is just a recap of what is already being done over the years. She read through the MOU (copy attached to original minutes). In the MOU the Library Trustees are agreeing to take the responsibility of the exterior of the building along with the interior of the building. The Town would be responsible for the outside the building along with septic repairs and replacement and exterminator services. The Town would continue to provide payroll services along with providing insurance and other benefits to the library building and their employees. She was asked if they had their own personnel policy. She noted that they use the towns' policy but adapted it to read the Library Trustees. She also stated that the Selectmen disagreeing with the library changes in their job descriptions shouldn't have an impact on going forward with a MOU.

There was discussion about the siding of the library and the concern that was brought up that it was up to the town to fix. Mrs. Gallo is now stating that from what they have learned (the Trustees) they are responsible for the building. Selectman Murphy had some concerns with one entity being responsible for the maintenance of the building and the other entity being responsible for the insurance on it. Mrs. Gallo stated that they have requested an RFP for the siding and so far have only one response and it was for \$26,000. That is a concern to them whereas they only have about \$23,000 in the account. Selectman Murphy pointed out that the way the MOU is written, the Town could not help them to do repairs on the building when they were short on the funds, from the way he was reading it. Mrs. Gallo noted that they were looking to purchase new chairs and tables for the meeting room, but were recently given a donation of \$10,000 and have purchased the new equipment. There was discussion about the actual issue with the siding and if it was flashing and possible an issue when the roof was put on about five years ago. V. Shelley, Library Trustee asked if the town had a list of preferred vendors that they use for the various buildings and was told no because the jobs go out to bid, as per policy.

There was discussion regarding the issue with the Library changing their wage scale and not waiting until the town study had been completed, and not participating completely in the new study. It was noted by Selectman Guthrie that the Selectmen have authority over the bottom line and that the library should be prepared to have their salaries looked at carefully during budget season. Mrs. Gallo asked if the Selectmen were going to sign the MOU this evening. The Selectmen noted that this was the first they had to be able to discuss it and there were some concerns that needed further discussion. It was agreed that they would table the discussion tonight and consult with town counsel and then hold a work session to go over the MOU.

Mrs. Gallo ultimately agreed that this was a good idea and hoped that they could sit together and discuss the MOU and ultimately keep in mind what was best for the town.

Old Business

Continued Discussion Concerning the Police Department Liaison

Chairman Bennett noted that at a previous meeting he requested to be the liaison to the police department. At that time there were issues going on at the police department and Selectman Murphy asked that the discussion be tabled to a later meeting. He went on to state that overall most of the issues have settled and he would like to bring up the discussion again. His primary reason was that it had been held by Selectman Murphy for a period of time and he believed that the Selectmen should rotate through the liaisons' so that all have some exposure. Selectman Murphy asked that they put it off to another future meeting. He explained that he wasn't ready to turn it over yet and that he was willing to do so, but that it wasn't prudent at this time.

Selectman Guthrie stated that historically they each moved through the different departments and when there was a conflict, it was up to the Chairman to settle it and decide who got what liaison. He suggested that they work out a transition period. Chairman Bennett made a motion to change the liaison effective June 15th and the motion was seconded for discussion by Selectman Guthrie.

Selectman Murphy asked that they take up the discussion in nonpublic so they can discuss what is still left to be resolved. Selectman Guthrie agreed to review in nonpublic and withdrew his second.

Lease agreement with the Hampstead Lion's Club

S. Theriault reported that the agreement has been reviewed by all the interested parties and the final version is ready for the Selectmen to approve. The lease is for the Lion's Club to take the pavilion area at the Central Fire Station and convert it into a storage area for their use and a section for the Fire Department. Selectman Guthrie asked that the term of 99 years be added to the lease which would follow the precedent set with the Civic Club lease. There is a paragraph in there that it can be ended by either party.

Chairman Bennett motioned to sign the lease agreement with the Lion's Club for a period of 99 years. The motion was seconded by Selectman Murphy. The motion passed 2-0-1 (JG as a Lion abstained).

Liaison Reports

Selectman Murphy noted that the Selectmen still need to accept the charter for the Water Resource Committee. This will be added to the next agenda.

AA Report:

Request for the acceptance of Croy Path

A request has come in for the BOS to consider accepting the private portion (unpaved) of Croy Path as an accepted road. S. Theriault noted that she had done some research on the history of the road and determined that it would need to be brought up to Town standards with private funds for the Town to be able to accept it.

FEMA grant

FEMA grant has been awarded to the Town in the amount of 37K (the initial estimate was 24K) with an additional 6K coming from the State. Chris Dane, EMD handle a lion's portion of the share of the work in addition to Jon Worthen Road agent.

Deed for Map16/Lot2

Town Counsel has conducted research into the parcel on Hadley Road known as Map 16/Lot2. The property was acquired through the tax deeding process in the 1940's. Town Counsel also drafted language that would restrict the parcel for conservation purposes. The deed easement/restriction will be placed on the credenza for your review. Both an easement and restrictions are equally restrictive but an easement is held by a 3rd party. Selectman Guthrie asked why on this parcel. He explained that he thought all five parcels on the 1999 vote would be taken care of. S. Theriault responded that per the town meeting vote this year, she just focused on this one. If the Selectmen want, she will move forward on the other parcels and there will be costs involved. She also noted that this particular parcel had no title and it was a very complicated lot. Selectman Murphy stated that we need to complete the 1999 Warrant Article (#23). S. Theriault will reach out to Attorney Bronstein to start the process on the other ones. She noted that unless these other parcels can be connected to another

parcel with an easement on it, they may have to go through the process of restricting the property on the deed

Memorial Day

The next regularly scheduled Selectmen's meeting falls on Memorial Day. The Selectmen agreed to change the meeting and will determine the new date via email when everyone can check their schedules.

Townwide Yard Sale

The Town wide yard sale is tentatively scheduled for Saturday, October 12th as long as the BOS agrees. Community Caregivers, which sponsors the event is looking for interested Hampstead residents who would work with Community Caregivers from August to October to help organize the event. If anyone is interested please speak with Cindee at Community Caregivers, she can be reached at 432.0877 ext. 4.

Retirement and Job Opening

Deb Bryant, Building and Assessing Secretary will be retiring on Friday, June 28th. The job notice is posted on the Town's website and at the Town Office building. Interested individuals should apply by June 14th to the Selectmen's Office.

Meeting Minutes

The minutes for February 25, 2019, March 11, 2019, March 25, 2019 and April 8th, 2019 have been reviewed and signed by a majority of the Board of Selectmen.

Chairman Bennett motioned to accept the minutes of February 25, 2019, March 11, 2019, March 25, 2019, and April 8, 2019. Selectman Murphy seconded the motion. The motion passed unanimously 3-0.

Activity Log

The activity log was reviewed. The date on the handicap ramp was changed to June 1st and the Road Agent handbook to July 1st.

Call for candidates:

- o Zoning Board of Adjustment, Alternate member – monthly meeting
- o Trustees of the Trust Funds, alternate members – meetings as needed
- o Budget Committee- monthly meetings (would need to run in March 2020)
- o Conservation Commission, alternate member- monthly meetings.

E. Reschberger asked if the Selectmen would be making the appointments for the new Senior Committee. Selectman Murphy stated that he thought they had been made. T. Harrington looked at the last meeting and the Selectmen appointed the people to the committee and they were to determine the terms of each member. The appointments are ready for the members to get sworn in.

E. Reschberger also commented on the presentation by Matt Gillette for a communication committee and stated that she liked the concept and noted that she was hoping that there would be a section on the website for the seniors. S. Theriault stated that there is already a link on the Town's website for seniors.

There is an appointment for Selectman Guthrie for the Friends of Ordway Park. When appointments were done, it was noted that he is the liaison, but he would also like to stay on as a voting member.

Chairman Bennett made the motion to reappoint Joseph Guthrie to the Friends of Ordway Park Committee for a three year term. The motion was seconded by Selectman Murphy. The motion passed 2-0-1 (J. Guthrie abstained).

There was a letter of resignation from Robert Waldron from the Planning Board due to a move out of town. The letter was accepted with regret and the Selectmen thanked him for all of his years of service. The Planning Board has the authority to appoint someone to fill that position. P. Carideo noted that they are looking to see if an alternate will move up.

Selectman Guthrie moved to accept the resignation of Robert Waldron with regret. The motion was seconded by Selectman Murphy. The motion passed 3-0.

Correspondence

A request from a resident looking to attain his Eagle Scout badge was read. The Scout was looking to see if the Town of Hampstead could help him by providing some funding. He offered to volunteer where needed to offset the funding, if needed. The project he is working on is to work on the horseshoe pits that are located at Pinkerton Academy that are used primarily for gym but also the public. The Selectmen don't have the ability to fund the project but opened it up to the public to reach out to the Selectmen's Office and the staff could put him in touch with the scout.

Lease agreement addendum for Rehrig Pacific

There was a signature needed by the Chairman to amend the lease agreement that would eliminate the need to make a prepayment on the carts.

Selectman Murphy motioned to allow Chairman Bennett to sign the lease agreement.

Selectman Guthrie seconded the motion. The motion passed unanimously. 2-0-1 (CB abstained)

There was a letter talking about the "March for Meals" campaign to be held to help provide meals for the seniors at the Meals for Wheels for location, of which there are about 176 seniors in Hampstead noted on the letter. Further information could be received at 603-382-9995 (Vic Geary Center)

Visitors Comments

Darlene Cote- 30 Collins Drive

She suggested to the Selectmen that they look into the Southeast Land Trust to put the conservation land into an easement. She noted that they had land in Plaistow on the other side of this parcel. She also pointed out that the 1999 meeting said that it would be put into an easement not just restrictive deed.

Non-Public Session

A motion was made by Selectman Guthrie to enter into a non-public session under RSA 91A:3 II (b) hiring at 10:57 pm.

Selectman Guthrie, yes: Selectman Murphy, yes: Chairman Bennett, yes.

No Visitors

S. Theriault stated that there were some applications received for the position of Animal Control Office (ACO). She asked the Selectmen how they wanted to move forward, if they wanted the Chief to reach out to the applicants and come back with a recommendation or if the Selectmen wanted to do it. They agreed to have the Chief come back with a recommendation on a motion by Selectman Murphy and a second by Selectman Guthrie. The motion passed 3-0. Later in the meeting Chairman Bennett stated that he would actually like to be part of the process and it was agreed that the Selectmen would meet each of the candidates for a 10-15 minute session prior to their next meeting.

A motion was made by Selectmen Guthrie to close the non-public session under RSA 91A:3 II (b) hiring at 11:11 pm. The motion was seconded by Selectman Murphy. The motion passed on a roll call vote.

Selectman Guthrie, yes: Selectman Murphy, yes: Chairman Bennett, yes.

A motion was made by Selectman Guthrie to enter into a non-public session under RSA 91A:3 II (c) employee matters at 11:11 pm.

Selectman Guthrie, yes: Selectman Murphy, yes: Chairman Bennett, yes.

A motion was made by Selectmen Guthrie to close the non-public session under RSA 91A:3 II (c) employee matters at 12:15 am. The motion was seconded by Selectman Murphy. The motion passed on a roll call vote.

Selectman Guthrie, yes: Selectman Murphy, yes: Chairman Bennett, yes.

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A motion was made by Selectman Guthrie to seal the minutes of the non public session under RSA 91A:3 II (c). The motion was seconded by Selectman Murphy. The motion passed 3-0.

Selectman Murphy made a motioned to adjourn the meeting at 12:15 pm. Selectman Guthrie seconded the motion. The motion passed 3-0.

A True Record:



Tina Harrington, Recording Secretary

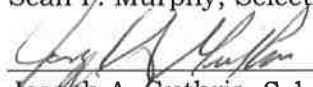
Approved By:



Chad R. Bennett, Chairman



Sean P. Murphy, Selectman



Joseph A. Guthrie, Selectman